



Committed to Care  
and Excellence

# Gracemount High School

Lasswade Road, Edinburgh, EH16 6TZ  
Email: [admin@gracemount.edin.sch.uk](mailto:admin@gracemount.edin.sch.uk)

Tel: 0131 664 7440  
Website: [www.gracemount.edin.sch.uk](http://www.gracemount.edin.sch.uk)

**Head Teacher**  
Mr Ross Hunter

**Depute Head Teacher**  
Mr Lewis Whale  
Mrs Dee Scott  
Mrs Lynsey Stewart-Young

**Business Manager**  
Mr Scott Mackenzie

March 20222

Dear Parent/Carer

## Gracemount High School Out of Class Policy

As part of our renewal and recovery plan we have developed our out of class policy. This has been shared with staff and is being introduced to pupils at assemblies this week. The policy covers important issues such as access to the toilets, reporting to staff, cool down cards, first aid access and how the school will respond to pupil who leave class without permission.

To access details of the policy please follow the link below.

<https://www.gracemounthighschool.co.uk/news/out-of-class-policy/>

Should you have any questions or queries about our policy please do not hesitate to contact me or any member of the Senior Leadership Team. We would be happy to discuss this with you.

Yours faithfully,

*Ross Hunter*

Head Teacher

